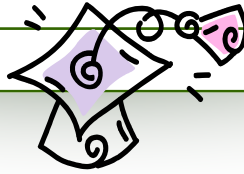


Introduction to College

Personal Development 8



Course Syllabus

Course Description

Introduction to higher education, the college catalog, college terms, degree/certificate requirements, student resources, student success practices, steps to choosing a major and overview of the transfer process to four year colleges/universities. Students will formulate an educational plan to increase success in reaching educational goals.



*Personal Development 8
1 unit Transfer: CSU*

Netiquette



Netiquette is a term that relates to acceptable conduct in a web-based environment. Improper etiquette in any course related communication will not be tolerated.

For a detailed explanation of proper Netiquette, go to:

<http://www.albion.com/netiquette/corerules.html>

Important!

This online course has several video lectures. Due to the visual nature of the content of this course, you will regularly download large files. To succeed with minimal challenges, a high speed DSL or cable connection is strongly recommended.

Welcome to PD 8!



My name is Nancy Martinis and I am your professor for this course. I have been working at Sierra College for ten years as a Counselor/Professor. I have put this course together with the intent to explain "the process" of higher education. My hope is that the information in this course will help you to make the most of your educational journey here at Sierra College.

This syllabus is your "contract" for this course. Please read it thoroughly and contact me if you have any questions or concerns.

Contact Information

Professor: Nancy Martinis
Email: nmartinis@sierracollege.edu
Phone: 916-789-2798



Class Begins:
Class Ends:
*Last day to withdraw and
receive a "W" for this class is*

Course Calendar

Week 1	<i>Introduction/Syllabus</i> (20 points) Exam
Week 2	<i>Sierra College: The Journey begins...</i> (35 points) Exam
Week 3	<i>Sierra College Student Services Assignment</i> (35 points) Assignment
Week 4	<i>Academic Preparedness</i> (35 points) Assignment
Week 5	<i>Academic Planning</i> (25 points) Exam
Week 6	<i>Major Decisions</i> (20 points) Exam

Additional Student Requirements

- Class Participation / VoiceThread / **15 points** / Respond at least once each time a new VoiceThread question is posted by your professor.
- Student Educational Plan / SEP / **15 points** / Meet with a Sierra College counselor (in person or online) to develop a Student Educational Plan (SEP) listing the courses you will enroll in for ___ and turn in a copy to me via mail at :

Sierra College,
 5000 Rocklin Road
 Rocklin, CA 95677
 Attn: Nancy Martinis / PD8 / _____

OR

You may drop it off at the Rocklin campus Counseling Center front desk. Put it in an envelope with Attn: Nancy Martinis / PD8 / _____.

Student Educational Plan (SEP) due date:

SIERRA COLLEGE -- STUDENT EDUCATIONAL PLAN (SEP)					
Student Name: _____		ID#		_____	
<small>Last</small>	<small>First</small>	<small>Mt</small>			
Phone (____) _____		Email: _____		Pref. contact method <input type="checkbox"/> Phone <input type="checkbox"/> email	
Sierra Major: _____		Transfer Major: _____		Transfer School: _____	
Career Goal: _____		Other Colleges Attended: _____			
STUDENT STATUS:	EDUCATIONAL GOAL:	SPECIAL PROGRAMS:	REFERRALS:		
<input type="checkbox"/> 1 st time College	<input type="checkbox"/> AA/AS Degree	<input type="checkbox"/> Athlete-Sport: _____	<input type="checkbox"/> Admissions & Records	<input type="checkbox"/> Health Center	
<input type="checkbox"/> New Transfer	<input type="checkbox"/> BA/BS Degree	<input type="checkbox"/> DSPS	<input type="checkbox"/> Assessment	<input type="checkbox"/> Int'l Students	
<input type="checkbox"/> SC Continuing	<input type="checkbox"/> Certificate	<input type="checkbox"/> EOPS/CalWORKs	<input type="checkbox"/> Athletic Counseling	<input type="checkbox"/> Transfer Center	
<input type="checkbox"/> SC Returning	<input type="checkbox"/> Job Skills/Retraining	<input type="checkbox"/> GTO	<input type="checkbox"/> Career Connections	<input type="checkbox"/> Residence Hall	
<input type="checkbox"/> Academic Enrichment	<input type="checkbox"/> Personal Enrichment	<input type="checkbox"/> Other _____	<input type="checkbox"/> Disabled Student Svcs	<input type="checkbox"/> Veterans Svcs	
	<input type="checkbox"/> Undecided		<input type="checkbox"/> EOPS <input type="checkbox"/> CalWORKs	<input type="checkbox"/> Child Care Ctr	
			<input type="checkbox"/> Financial Aid	<input type="checkbox"/> Learning Opps	
			Tutoring <input type="checkbox"/> Writing <input type="checkbox"/> Math <input type="checkbox"/> Other		
COUNSELOR RECOMMENDATIONS					
<input type="checkbox"/> Meet with a counselor each semester for planning classes/setting goals and reviewing educational plans.					

Term: _____ 20____		Term: _____ 20____		Term: _____ 20____	
Courses: _____	Units: _____	Courses: _____	Units: _____	Courses: _____	Units: _____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
Total		Total		Total	

Most of you already know what a Student Educational Plan (SEP) is. For those of you who do not, this is an SEP.

Grading Scale

Personal Development 8
Total Points Possible = 200

- 200–180 = A
- 179–160 = B
- 159–140 = C
- 139–119 = D
- 119–100 = F

Tip!

Track your points in the MyGrades area.

You should always know how you are doing in this class.

Student Learning Outcomes

- Identify academic requirements from the Sierra College catalog.
- Analyze current level of preparedness for academic work.
- Develop strategies to strengthen course preparation, study skills and class participation.
- Identify and locate campus programs and/or services needed for completing goals and objectives.
- Identify the steps to choosing a major.
- Develop an individual student educational plan.

Student Guidelines / Professor Expectations

- Students will have taken the online student readiness quiz to assess whether they should be enrolled in an online course.
- Students will have attended a live on campus Blackboard Orientation or have viewed the online Blackboard tutorial.
- Students will utilize the online Blackboard Trouble Shooter Guide on the Sierra College website:
<http://lrc.sierracollege.edu/dl/OnlineClasses/blackboardTroubleshooter.htm>
and the Sierra College Distance Learning staff:
<http://lrc.sierracollege.edu/dl/Contact/contact.html> for questions or issues related to using Blackboard.
- Students will ask the professor questions related to course content.
- Course content for the week will be posted to Blackboard on Sunday at 12 midnight until the following Sunday at 12 midnight with the exception of Week 1 and Week 6. Week 1 and 6 will be posted on Sunday at midnight but will only be posted until Thursday at 12 midnight of the same week.
- Exams will be posted on Sunday at 12 midnight for 48 hours with the exception of Week 1 and Week 6. Week 1 and Week 6 exams will be posted on Thursday night at 12 midnight of the same week and will only be posted for 24 hours.
- Students will take exams during the 24 or 48 hour period they are posted on Blackboard. No make up exams will be given.
- Students will read/listen to all lectures.
- Students will read all required reading.
- Students will answer all questions on the study guides provided.
- Students will turn in assignments on time, because the professor will not accept any late assignments. If an assignment is not turned in on time you will not receive any points for the assignment.
- Students will use spell/grammar check.
- Students will be accountable for all information in this syllabus.